

# RI Model Academy for Personnel Evaluating Teachers:

**Day 2:** Professional Foundations, Support and Development, Educator Performance and Support System (EPSS), Formative Coaching



# Professional Foundations and Support & Development





# Session 1: Professional Foundations and Teacher Support and Development

## **Objectives**

#### **Evaluators will:**

- Understand the architecture and scoring method of the Professional Foundations Rubric
- Differentiate between various levels of performance on the Professional Foundations Rubric
- Create a take-away list of site-specific evidence to share with your school team
- Understand how the RI Model supports the development of educators

#### **Edition II: Professional Foundations**



Evaluation Criteria

Professional Practice

Professional Foundations (8 components)

Final Effectiveness Rating Student Learning

p. 11

# Thinking Behind the Rating



GATHER evidence

SORT evidence

INTERPRET
evidence and
assign score

**DEVELOP FEEDBACK** 

#### Differences between Professional Practice and Professional Foundations

#### **Professional Practice**

- ✓ Evidence collected during classroom observations
- ✓ Scored during classroom observations

### **Professional Foundations**

- ✓ In action and artifact evidence (p. 25)
- Scored based on evidence collected throughout the year.

# Professional Foundations Architecture: At a Glance



# Appendix 5: Teacher Professional Foundations Rubric

THE RUBRIC AT A GLANCE				
DOMAIN 1: SCHOOL RESPONSIBILITIES AND COMMUNICATION	DOMAIN 2: PROFESSIONALISM	DOMAIN 3: PLANNING		
PF1: Understand and participates in school/district-based initiatives and activities  - Knowledge of school and district initiatives and activities  - Involvement in school and district initiatives and activities  PF2: Solicits, maintains records of, and communicates appropriate information about students' behavior, learning needs, and academic progress  - Teacher interactions with parents - Teacher interactions with colleagues - Student or personnel records - Grade books - Specialist referrals	PF3: Acts on the belief that all students can learn and advocates for students' best interests  Teacher interactions with students Course offerings Support services offerings Student advocacy meetings or call notes After school support logs  PF 4: Works toward a safe, supportive, collaborative culture by demonstrating respect for everyone, including other educators, students, parents, and other community members in all actions and interactions Teacher interactions with students Teacher interactions with colleagues Teacher interactions with parents or other community members  PF 5: Acts ethically and with integrity while following all school, district, and state policies Required personnel file documentation of behavior Interactions with school leadership Interactions with colleagues  PF 6: Engages meaningfully in the professional development process and enhances professional learning by giving and seeking assistance from other educators Professional Growth Plans Involvement in district or school-sponsored professional development	PF 7: Plans effectively based on accurate knowledge of how children learn and develop		

#### Professional Foundations Architecture: Rubric Structure



Domain and Component

> Component Description

Elements and **Indicators** 

> Performance Level **Descriptions**

Critical **Attributes** 

> Possible Examples

#### PROFESSIONAL FOUNDATIONS DOMAIN 1: SCHOOL RESPONSIBILITIES AND COMMUNICATION

PF1: Understands and participates in school/district-based initiatives and activities

Beyond instruction, teachers are responsible for understanding new initiatives in the district and school. In addition, the professional educator engages meaningfully in activities and initiatives that support the efforts of other colleagues, show appreciation to community members and recognize the academic and non-academic accomplishments of students. Any activities that may support the operation of the school and advance the knowledge and skills of adults in the school community are taken seriously and, when appropriate, led by teachers,

ELEMENTS:	Knowledge of school and district initiatives and activities •	<ul> <li>Involvement in school and district initiatives and activities</li> </ul>
-----------	---	---

NDICATORS:	Attendance at school or district activities • Leadership roles in a school or district activities • Contributions to school or district activities					
LEVEL	DESCRIPTION	CRITICAL ATTRIBUTES	POSSIBLE EXAMPLES			
3	The teacher plays a leading role in the development or management of district and school initiatives and/or activities inside and outside of the classroom as well as those within the professional community of educators. It teacher has an awareness of the initiation and activities led by his/her colleague and support their work.	The teacher leads a district or school initiative or activity, if given the opportunity.	<ul> <li>The teacher shares information with colleagues about particular district or school initiatives.</li> <li>The teacher leads a district or school initiative or activity, if given the opportunity.</li> </ul>			
2	The ten are participates or has participated in the development or management of district and school initiatives and/or activities inside and outside of the classroom as well as those within the professional community of educators. The teacher has an awareness of the initiatives and activities led by his/her colleagues and supports their work.	The teacher can speak knowledgeably about current district or school initiatives and activities. The teacher attends school or district spinsored activities and participates in a constructive manner. The teacher actively volunteers to participate in school or district related activities. The teacher supports his or her colleagues when they lead activities.	The teacher is aware of and has read recent communications from district leadership. The teacher attends a district-led information session The teacher volunteers to assist a colleague with a school or district activity or initiative. The teacher participates in a school- organized food drive by encouraging students to bring in canned goods.			
1	The teacher does not demonstrate awareness of district or school initiatives and activities. The educator avoids participating in one or more activity or initiative and does not demonstrate supportive behavior toward the work of his/her colleagues.	When asked to support a district or school initiative, the teacher does not participate or participates in a non-constructive manner.     The teacher does not demonstrate knowledge or demonstrates inaccurate knowledge of district initiatives and activities.	<ul> <li>When asked to attend a professional development session, the teacher is disengaged, does not complete the required work or is disruptive.</li> <li>The teacher does not read materials provided to him or her related to a district or school initiative.</li> <li>The teacher avoids assisting a colleague with a school or district activity when asked.</li> </ul>			

# Professional Foundations Architecture: Artifacts and Evidence



Professional Foundations Component	In Action	Artifact-driven	Either
PF 1 Maintains an understanding of and participates in school/district- based initiatives and activities			х
PF 2 Solicits, maintains records of, and communicates appropriate information about students' behavior, learning needs, and academic progress			х
PF3 Acts on the belief that all students can learn and advocates for students' best interests	х		
PF4 Works toward a safe, supportive, collaborative culture by demonstrating respect for everyone, including other educators, students, parents and other community members, in all actions and interactions	x		
PF5 Acts ethically and with integrity while following federal, state, district, and school policies	х		
PF6 Engages meaningfully in the professional development process and enhances professional learning by giving and seeking assistance from other educators in order to improve student learning			х
PF7 Plans effectively based on accurate knowledge of how children learn and develop		х	
PF8 Uses data appropriately to plan instruction for a diverse group of learners		х	

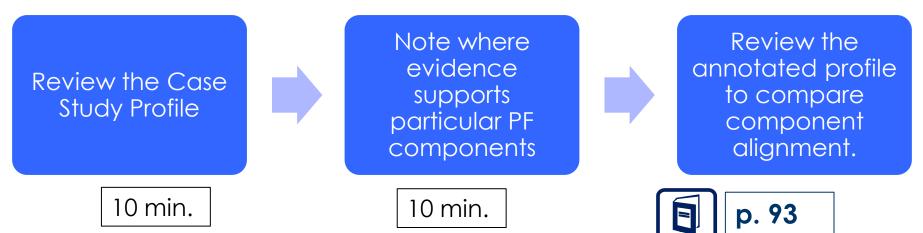
p. 26

# Scoring Part 1: Case Study Teacher Profile A



## **Purpose**

- Align evidence with components
- •Based on evidence collected, assign component ratings



# Scoring Part 2: Case Study Teacher Profile A



**Review additional evidence** such as a lesson plan or a professional growth plan



In groups, select a rating for each assigned PF component based on the evidence provided



In your group, **chart the PF components**, **your ratings, rationale, and feedback** you would provide





pp. 93-101

**Group share** 

#### **Professional Foundations Evidence Carousel**



Generate a list of potential evidence that aligns with your Professional Foundations component

Carousel--Move to the next component and review what is already written; Generate and add new ideas

Repeat until you have reviewed all 8 components



# Teacher Support and Development Process



The Rhode Island Model is designed to support teacher development by:

- Outlining high expectations that are clear and aligned to school, district, and state priorities;
- Establishing a common vocabulary for meeting expectations;
- Encouraging student-focused conversations to share best practices, and address common challenges;
- Grounding teacher professional development in data-driven collaboration, conferencing, observation, and feedback to meet shared goals for student achievement; and
- Providing a reliable process for educators to focus practice and drive student learning.





#### **Three Evaluation Conferences**

Beginning, Middle, and End-of Year

# **Self assessment** (optional)

- optional reflective process
- use prior evaluation data to analyze and identify priorities for professional growth plan



See **p. 65** for Conference Planning Tools



# Professional Growth Plan or Performance Improvement Plan

- One professional growth goal required (minimum)
- Goal(s) within a plan can span more than one school year, however, the
  activities and benchmarks for the goal should be identified for each year
- Clear action steps and benchmarks for meeting goal
- Aligned to the components within the teacher professional practice or professional foundations rubric
- Mid-Year Conference provides a formal opportunity for the teacher and evaluator to review the Professional Growth Plan and make adjustments, if necessary

**Performance Improvement Plan** for teachers rated as Developing or Ineffective, or who are in need of targeted support anytime during the school year

✓ EPSS facilitates the conferencing and goal setting processes, and enables users
to upload evidence related to professional growth plan

**Flexibility Factor:** Schools and districts may determine that a school-wide approach for one professional growth goal is preferable



p. 19



Professional Growth Plans are one way professional development **initiatives** can be integrated with educator evaluation

- State, district, school initiatives include:
  - Transition to Common Core
  - Secondary Reform Work
  - Comprehensive Assessment System (CAS)
  - Instructional Management System (IMS)
  - Response to Intervention (RtI)
  - Data systems and data analysis
  - STEM curriculum and assessment
  - Effective common planning time protocols



# Performance Improvement Plans – Targeted Support

- Educators who:
  - receive a final effectiveness rating of Developing or Ineffective, or
  - are determined to be in need of targeted support during the year,
     will work with their evaluator to develop a Performance Improvement Plan
- Performance Improvement Plans detail the more intensive support an educator will access to improve their practice
- Based on expectations established within RI Educator Evaluation System Standards
  - Work with an improvement team
  - More frequent benchmarks, greater monitoring
- Districts have flexibility to include additional requirements and expectations beyond RI Model minimum guidelines

#### **Session 1 Closure**



# **Stop and Jot**

- Identify any planned (or potential) professional development to be offered in your district or school during 2012-13.
  - Consider all district or school professional development efforts currently underway or planned for 2012-13.
  - What opportunities can teachers in your school integrate into their professional growth plan?
- 2. Think about how teachers can use these professional development opportunities in their professional growth planning.

# Preparing for our next session:



# Getting onto EPSS

- Go to <u>www.mylearningplan.com</u>
- Enter your training Username/ Password:
  - "MM-DDlocation/ demo"
- 3. Select DistrictAdmin tab at the top.
- 4. Select Process View from left nav.



# **Educator Performance Support System (EPSS)**





**Session 2: EPSS** 

# **Objectives**

#### **Evaluators will:**

- Understand the general layout and purpose of the educator and evaluator dashboards
- Practice using EPSS as teacher evaluators
- Understand how multiple data points come together on a Mid-Year Conference form
- Know how to access the EPSS support options

# **EPSS Purpose and Background**



The purpose of the EPSS is to support high quality evaluation implementation, maximize educators' time and resources, and provide a single data system for educator evaluation.

- Development background
- Plans for gathering feedback
- Continued development
- Help resources



p. 10

#### RIDE's Use of Evaluation Data



- Certain data elements required for reporting purposes: <u>component level</u> and <u>summative</u> ratings from every educator
- Summative ratings are tied to certification and therefore need to be reported to RIDE
- RIDE will not publish any evaluation information associated with any individual
- However, RIDE may want to research more deeply at an <u>aggregate</u> level and <u>anonymously</u>

# Implementation Overview



# September 2012

# Spring 2013

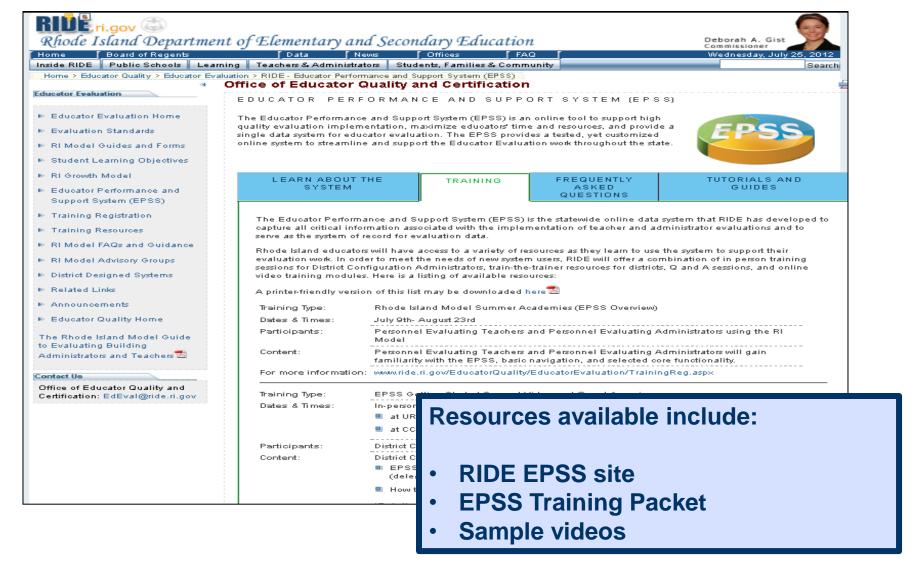
- Dashboards
- Professional Goal Setting
- Artifact Uploading and Tracking
- Conferences
- Student Learning
   Objectives
- Observations and Site Visits

- Growth Roster Verification
- Evaluation Criteria and Final Effectiveness Rating Calculations

Reference "EPSS 2012-2013 Implementation Overview"

## Supports and Resources for EPSS





#### **EPSS Educator Dashboard**

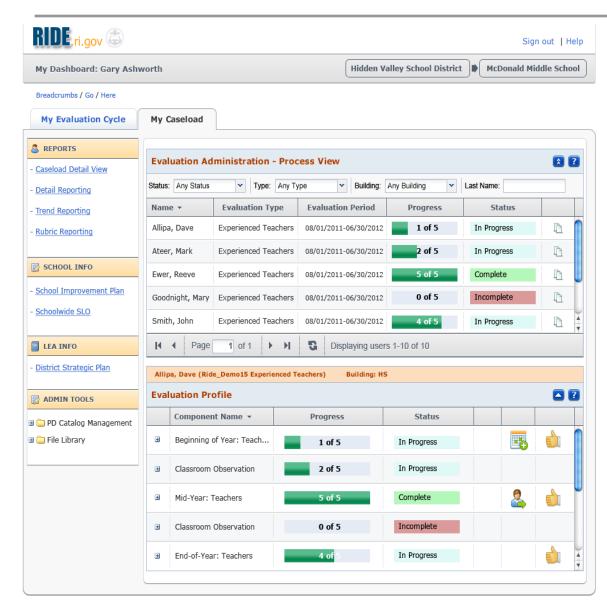




Dashboard
descriptions
found on p. 3 of
your
EPSS Training
Packet

#### **EPSS Evaluator Dashboard**





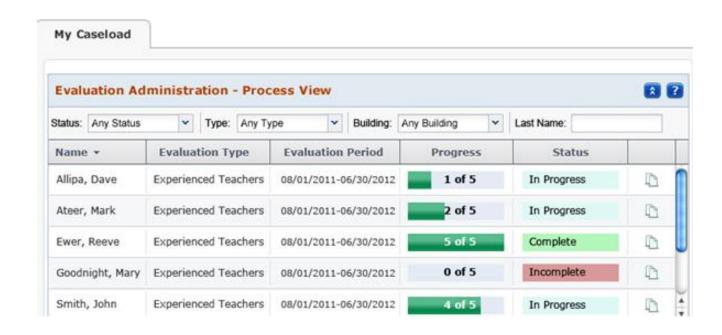
# **Caseload Configuration**

- Late August
- Principals should see all of the teachers in their building (pre-populated by RIDE using verified data)
- Other building administrators will be assigned their caseloads by the designated District EPSS Configuration Administrator

#### RHODE ISLAND MODEL FOR PERSONNEL EVALUATING TEACHERS

# Manage a Sample Caseload: Process View





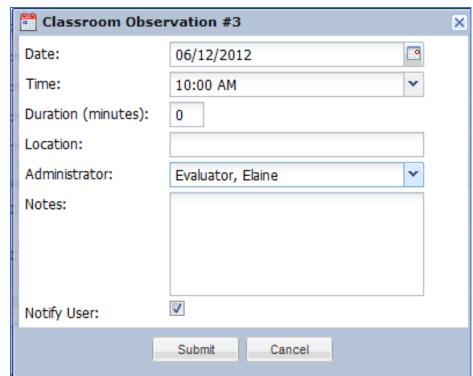
- Sort, Filter, Move Columns.
- View Evaluation Profiles (below).
- 3. Expand the Evaluation Profile of demo teacher to see forms.

#### Schedule an Observation





- 1. Click Calendar icon.
- Enter information.
- 3. Optionally assign a Complementary Evaluator from Administrator list.
- 4. Submit.
- 5. View blue Calendar export link.



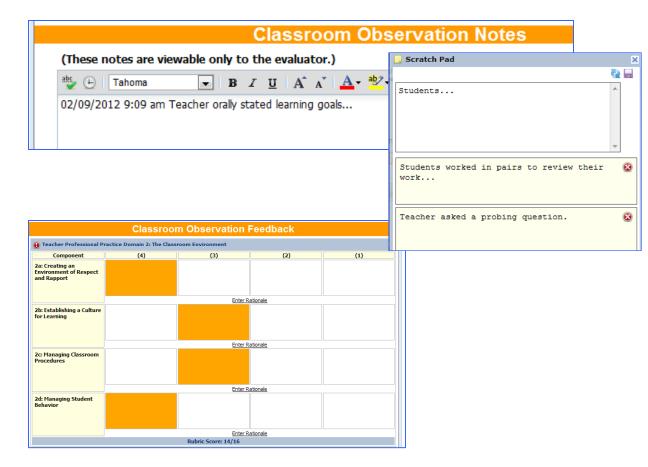
## Complete an Observation Form

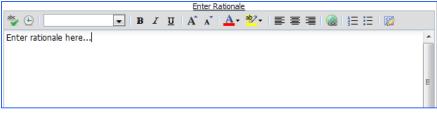


 Capture notes in textbox and via Scratch Pad.

2. Score the sample interactive rubric.

3. Fnter rationale.

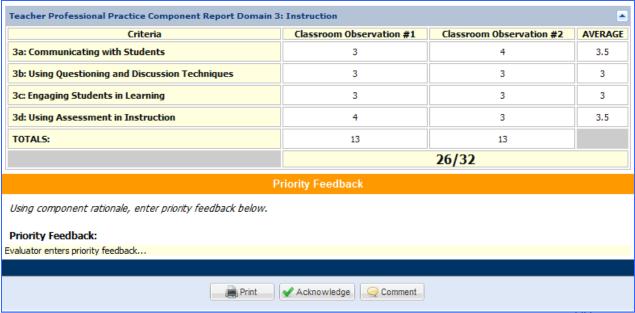




# Teacher View of Completed Classroom Observation Form



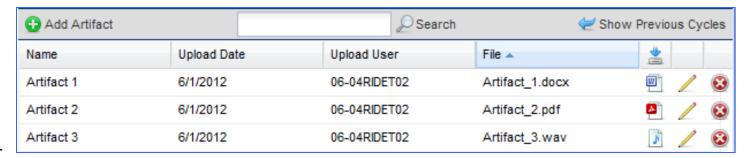
Date of Observation:	10/19/2011				
Start Time of Observation:	8:45am				
End Time of Observation:	9:30am				
Observation Type: Announced					
Classroom Observation Feedback					
Teacher Professional Practice Domain 2: The Classroom Environment					
2a: Creating an Environn	ment of Respect and Rapport  (3)				
Rationale: Evaluator enters rationale h	ere for teacher to view				



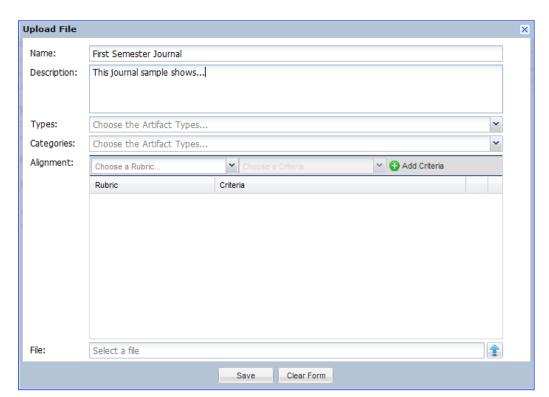
# **Review Artifact Upload Process**



 Click Add Artifact.



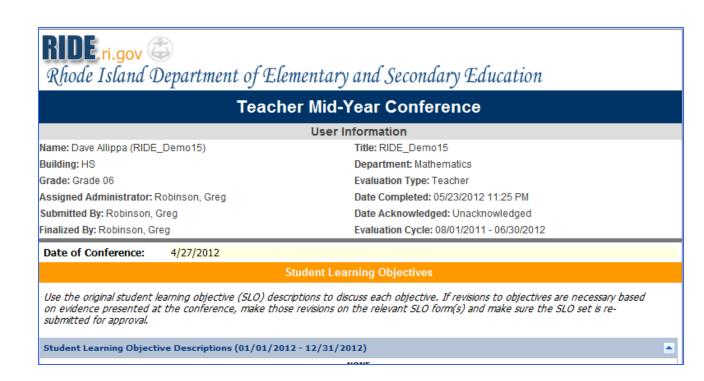
- 2. Enter artifact information.
- 3. Upload file.
- 4. Click Save.



#### **Review Mid-Year Conference Form**



- 1. Review and analyze data points that are pre-populated on the form.
- Enter data into fields at the bottom.
- 3. Click Submit.



## **EPSS Components**



System Components Available Upon Launch:

- Dashboards
- Caseload Management: Process View
- Observations/ Professional Practice
- Conferences
- Professional Goal Setting/ Professional Foundations
- Student Learning Objectives

# Now you try:

- 1. Log on to the EPSS training site
- 2. Access the EPSS training video
- 3. Complete the guided exploration



# RI Model Academy for Personnel Evaluating Teachers:

**Day 2:** Professional Foundations, Support and Development, Educator Performance and Support System (EPSS), Formative Coaching

(Afternoon)



# Formative Coaching and Supervision





# Session 3: Improving Student Achievement Through Formative Coaching

# **Objectives**

#### **Evaluators will:**

- Deepen understanding of working with adult learners
- Practice using classroom observation data to prepare and deliver feedback
- Use a variety of tools and protocols for assessing teacher performance and providing feedback using the language of coaching

# Formative Coaching and Supervision



# **Quick reflect:**

Reflecting on the conferencing and the coaching of staff, what are your strengths and what are your areas of needed growth?

Turn to an elbow partner and share your response.

#### **New Teacher Center**

When we focus on teachers, students succeed

The New Teacher Center is a national organization dedicated to improving student learning by accelerating the effectiveness of teachers and school leaders. NTC strengthens school communities through proven mentoring and professional development programs, online learning environments, policy advocacy, surveys, and research. Educators and policy makers nationwide participate in the organization's Annual Symposium, the premier forum for teacher induction. Since 1998, the NTC has served over 49,000 teachers and 5,000 mentors, touching millions of students across America.

#### Terms of Use

Copyright © 2011 New Teacher Center unless otherwise noted. All rights reserved Do not reproduce without permission.

For further information about use of this material, and other tools to support new teacher and new administrator practice, please contact the NTC at: info@newteachercenter.org.

# Formative Coaching and Supervision



Based on what you know about adult learners and your experience with the Rhode Island Model...

What characteristics of the Rhode Island process will be the most effective in transforming teacher practice?

- •
- •
- ullet
- •

### Formative Coaching and Supervision



### Some Thoughts on Adult Learners

- "Adults want to be the origin of their own learning and should therefore have some control over the what, who, how, why, when and where of their learning."
- "Adults come to the learning process with selfdirection and a wide range of previous experiences, knowledge, interests and competencies."
- "Adults will resist activities they see as an attack on their competence."

Marsha Speck and Carol Knipe, Why Can't We Get It Right? Professional Development in Our Schools

### **Adult Learning**



## **ASSUMPTIONS**

 Adults have a drive toward competence, which is linked to self-image and efficacy

> Adapted from the work of Linda Lambert, Professor, Department of Educational Leadership, California State University, Hayward

### Thinking Behind the Feedback



GATHER evidence

**SORT** evidence

INTERPRET evidence and assign score

**DEVELOP FEEDBACK** 

- Objective and data-based
- Responsive to teacher's developmental needs
- Based on Rhode Island Model Rubric
- Actionable and prioritized

### **Examples of Objective Evidence**



"The teacher asks students to think of a time when they..."

"The teacher lets students choose the media and format for their weekly analysis of physics in real life."

"Students submit a written self-assessment describing what they have learned."

# Your evidence would fit into this sentence frame:



# **Impact**

As a result of (evidence)...

OR

The impact on student learning is...

### Your "evidence" would fit into this sentence frame:



**Impact:** As a result of your activity... OR The impact on students is...

"As a result of your activity students could provide information, share ideas, and demonstrate understanding as well as clarify their misconceptions."

"As a result of your exit slip your students were able to reflect on the entire lesson before finishing class"

"As a result of being active participants the students were able to make personal connections to the content being presented. They developed their understanding of the material through that participation and connection making."

"As a result of the depth of knowledge questions students were actively engaged in their discussions."

#### **Evaluators are Instructional Leaders**



#### and coaches too...

# Evaluators for Teachers

### **Personnel Evaluating Teachers**

- Participate in all evaluation conferences
- Gather evidence about teacher's performance
- Review student data and evidence of student progress on a class level
- Approve Student Learning Objectives,
   Assessments and Professional Growth Goals
- Provide ongoing, regular feedback to teacher
- Conduct classroom observations
- Assign final effectiveness rating

# Take notes on classroom activity:

- What is the teacher doing/saying?
- What are students doing/saying?
- What is the physical space like?

Ongoing feedback based on multiple classroom observations, data, targeted development activities, and other information

### Feedback is Essential



"Feedback is essential for learning at the individual, group, or organizational level. It is feedback that can help people see the discrepancy between what they think they are doing and what they are actually doing."

Robert Hargrove, Masterful Coaching

### **Feedback**



- Base your feedback on observable evidence
- Reinforce evidence of effective practice
- Be specific rather than general and prioritize feedback
- Describe
- Note the impact of the teacher's behavior on the students
- Attend to the teacher's stated needs or area of focus

### Language That Supports Learning



# What will serve you...

- An approachable voice
- Acceptance, empathy
- Open ended questions
- Plural forms (goals, possibilities)
- Present tense (How do you...?)
- Positive presuppositions
- Inquiries frames with tentativeness



### **Paraphrasing**



Communicates that the listener has...



HEARD

UNDERSTOOD and

CARES

Paraphrasing involves restating or summarizing.

# Stems:

"So,..."

"What I hear you saying..."

### Clarifying



Communicates that the listener has...

HEARD what the speaker said, but does

NOT fully UNDERSTAND what was said.



Clarifying involves ASKING A QUESTION (direct or implied) to gather information, get clarity, develop a focus, etc.

### Stems:

"Would you tell me a little more about...?" "Could you give me an example of...?"

### **Mediational Questions**



Help the teacher...

**COMPARE & CONTRAST** what was planned with what happened.



**ANALYZE** what worked and what didn't

**MAGINE** possibilities



# Stems:

"What criteria do you use to...?"

"How do you decide...?"

"What would it look like if?"

"How is it different from (like)...?"

### **Instructional Language**



**Seeking permission** to provide direct instruction, that honors the adult's control over learning.

"Would you like more information about ...?"

"Would it be helpful if we spent time looking at...?"

# Stems:

"A couple of things to keep in mind..."

"Some teachers have tried... it might work for you."

"Sometimes it's helpful if..."

### **Trio Coaching Conversation**



Decide who will be A, B and C

A =educator B =evaluator C =observer



- Role Play a Mid Year Conference: (A and B) (8 minutes)
  - Use the Observation Feedback Form and Coaching Language
  - o Take notes focusing on the evaluator's language using the Conference Observation Template (C)
- Debrief: C shares the observation data uninterrupted while A and B listen (3 minutes)
- 3. All 3 engage in a conversation about the conference (3 minutes)

# **Session Closure**



- 3 Things I learned about Formative Coaching
- 2 Things I want to remember above all else
- 1 Question I still have

### Day Two Closure



### <u>Day Two Reflection and Feedback:</u>

- -Please <u>complete the online survey</u> emailed to you before you leave
- -On post-its please list:
  - One thing that worked today
  - One suggestion for improving the training

#### Resources

RIDE website: <a href="http://www.ride.ri.gov/">http://www.ride.ri.gov/</a> Evaluation email: <a href="mailto:EdEval@ride.ri.gov/">EdEval@ride.ri.gov/</a>

\*RIDE staff members will respond to your context-specific questions.